



AUDIO VISUAL PROPOSAL

Event Location: _____

Event Dates: _____

This audio/visual proposal is a estimate of labor and equipment for dates and venues provided above.

Venue labor and services charges are not included.

Day rates and equipment rental is subject to change prior to the approval (signing) of this proposal.

*Client reserves the right to book travel with prior written authorization

EQUIPMENT & LABOR BREAKDOWN

EQUIPMENT: VIDEO	Quantity	# of Days	Estimated Price
Fastfold screen front projection w/ dress kit to fit room			\$ -
Seamless data switch			\$ -
1x2 data DA			\$ -
15" flat screen confidence monitor			\$ -
Laptop computer			\$ -
4k LCD projector			\$ -
EQUIPMENT: AUDIO			
Professional podium microphone			\$ -
Wireless lavalier mic			\$ -
Wireless handheld microphone			\$ -
12-channel mic mixer			\$ -
House walk-in/out music			\$ -
EQUIPMENT: MEETING AIDS			
Pipe and drape per foot			\$ -
Perfect Cue slide advancer			\$ -
USB laser pointer			\$ -
Speaker timer with module			\$ -
PRE-EVENT LABOR			
Room diagrams, logistics, venue communications and set designs, etc...			\$ -
PPT/AV Technician			\$ -
Travel day labor			\$ -
Per Diem travel expense			\$ -
Airport parking/airport to venue			\$ -
Air travel			\$ -

I _____ (please print) hereby agree to the terms and pricing estimates shown herein.

Authorized signature

Date
